

FOOD SERVICE LICENSE APPLICATION

Addison requires a Food Service License application any time there is a business intent for the preparation, sale, or distribution of items for consumption. Such a business cannot legally open or operate until a **Certificate of Occupancy** has been issued by the Town of Addison Building Inspection Department. Please submit copies of the Menu and Certified Food Manager Certificate along with this completed application. Missing documentation or information may result in a delay in application processing. If you wish to pay online submit application via email to ehs@addisontx.gov.

APPLICATION TYPE

NEW APPLICATION <input type="checkbox"/>	NAME CHANGE <input type="checkbox"/>	RENEWAL <input type="checkbox"/>
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CERTIFICATE OF OCCUPANCY # : _____

FOOD ESTABLISHMENT INFORMATION

FOOD ESTABLISHMENT NAME: _____ NUMBER OF EMPLOYEES: _____

FOOD ESTABLISHMENT ADDRESS: _____

OPERATING HOURS: _____

BUSINESS PHONE: _____ EMAIL: _____

OWNER INFORMATION

OWNER/CORPORATION NAME: _____

OWNER ADDRESS: _____

OWNER CITY/STATE: _____ OWNER ZIP CODE: _____

OWNER PHONE: _____ OWNER EMAIL: _____

BILLING INFORMATION

BILLING ADDRESS: _____

BILLING CITY/STATE: _____ BILLING ZIP CODE: _____

BILLING PHONE: _____ BILLING EMAIL: _____

EMAIL FOR CERTIFICATE: _____

SIGNATURE

DATE