FACADE PLAN CHECKLIST

PROVIDE COMPLETED CHECKLIST SIGNED BY PREPARER WITH SUBMITTAL

* This checklist is not all-inclusive of all Town ordinances and standards.

GENERAL

- ❑ Title block (located in the lower right hand corner) containing the proposed subdivision name with block and lot number, space for Town Project Number, and preparation date
- ❑ Scale (appropriate for level of detail)
- ❑ Legend, if abbreviations or symbols are used
- ❑ Name, address and phone number of owner, applicant and architect
- ❑ Elevations of all four sides labeled North, East, South, and West with the front elevation designated as such
- ❑ Designate color and materials location on elevations, and provide manufacturer name for materials.
- ❑ Show reduction of site plan as a key. Include the building outline with north arrow.
- ❑ Materials calculations table showing for each elevation
  - __ Total surface area of each elevation
  - __ List of materials (including glazing) with square footage of each material per elevation and percentage of each material per elevation
- ❑ Building dimensions (length and width). Verify that the dimensions on the façade plan match the dimensions on the site plan.
- ❑ Building height starting at grade level. Label the grade elevation at 0 feet. (If multiple heights are used, provide dimension for each)
- ❑ Do not show any signs on the building. They are not reviewed as part of the façade plan.
- ❑ Dash in the location of roof mounted equipment. If the equipment extends above the parapet, cross sections of sight lines may be requested to verify screening of mechanical units.
- ❑ Design professional seal with signature and date of signing.

- ❑ Add the following notes:

FACADE PLAN NOTES

- This Facade Plan is for conceptual purposes only. All building plans require review and approval by Development Services.
- All mechanical units shall be screened from public view as required by the Unified Development Code
- When permitted, exposed utility boxes and conduits shall be painted to match the building
- All signage areas and locations are subject to approval by Development Services
- Roof access shall be provided internally, unless otherwise permitted by the Chief Building Official

FOR FACADE PLANS SUBMITTED WITH A SITE PLAN:

- ❑ Provide dumpster enclosure elevations. Label the height and masonry materials and colors.
- ❑ Additional information as requested by staff to clarify the proposed development and compliance with minimum development requirements

Preparer's Name:_____

Preparer's Signature: _____